

Message

From: Glenn, William [Glenn.William@epa.gov]
Sent: 9/20/2018 3:18:03 PM
To: Miller, Amy [Miller.Amy@epa.gov]
CC: Zito, Kelly [ZITO.KELLY@EPA.GOV]
Subject: Fwd: Calendar week is this week – here's the file (at long last!) REQUIRES ACTION TODAY
Attachments: calendar-epa-region09-administrator.csv; ATT00001.htm

Amy, here's the calendar file at long last. Can you update it and flip it back to Kelly and me today? Thanks!

Bill Glenn
Acting Deputy Director
Office of Public Affairs
U.S. EPA, Pacific Southwest
glenn.william@epa.gov / (415) 947-4254

Begin forwarded message:

From: "Dibble, Christine" <Dibble.Christine@epa.gov>
Date: September 20, 2018 at 7:59:02 AM PDT
To: "Zito, Kelly" <ZITO.KELLY@EPA.GOV>, "Glenn, William" <Glenn.William@epa.gov>
Cc: OPA Calendars <opa-calendars@epa.gov>
Subject: Calendar week is this week – here's the file (at long last!) REQUIRES ACTION TODAY

Hello, we apologize for the delay in sending the updated calendars to you this week. We are transitioning our calendars staff in OPA and have encountered a few bumps, but should be running smoothly by the next calendar week.

Attached is the file to work from for this calendar week. Please update it and send it to a new email group, opa-calendars@epa.gov, **by c.o.b. TODAY (Thursday)**. Thank you for your patience, and please let us know if you have any questions.

Christine Dibble
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